

Name of faculty	: Sunil Yadav
Discipline	: DBM
Semester	: 1st
Subject	: Principal of Management
Lesson Plan duration	: 15 Weeks (July-2018 to Nov. 2018)

Week	Lecture/Day	Theory
1st	1	Meaning of Management
	2	Meaning of Management
	3	Meaning of Management
	4	Definitions of Management
	5	Definitions of Management
2nd	6	Characteristics of Management
	7	Characteristics of Management
	8	Objectives of Management
	9	Objectives of Management
	10	Importance of Management
3rd	11	Importance of Management
	12	Level of Management
	13	Level of Management
	14	Skills of management
	15	Skills of management
4th	16	Management vs Administration
	17	Management vs Administration
	18	Principles of Management
	19	Principles of Management
	20	Principles of Management
5th	21	Meaning of Planning
	22	Objectives of Planning
	23	Nature of Planning
	24	Importance of Planning
	25	Elements of Planning
6th	26	Elements of Planning
	27	Planning process
	28	Planning process
	29	Planning process
	30	Requisites of effective planning
7th	31	Meaning of Organizing
	32	Objectives of Organizing
	33	Nature of Organizing
	34	Importance of organizing
	35	Organizing Process
8th	36	Organizing Process
	37	Concept of staffing
	38	Definitions of Staffing
	39	Nature of staffing
	40	Importance of staffing
	41	Manpower planning process

9th	42	Manpower planning process		
	43	Concept of Directing		
	44	Characteristics of Directing		
	45	Importance of Directing		
10th	46	Principles of Directing		
	47	Techniques of Directing		
	48	Techniques of Directing		
	49	Meaning of Controlling		
11th	50	Definition of Controlling		
	51	Nature of controlling		
	52	Importance of control		
	53	Control process		
	54	Control process		
12th	55	Meaning of coordination		
	56	Nature of coordination		
	57	Nature of coordination		
	58	Significance of coordination		
	59	Significance of coordination		
13th	60	Process Of coordination		
	61	Process Of coordination		
	62	Objectives of Organizing		
	63	Organizing Process		
	64	Organizing Process		
14th	65	Principles of Directing		
	66	Techniques of Directing		
	67	Techniques of Directing		
	68	Control process		
	69	Control process		
15th	70	Process Of coordination		
	71	Principles of Management		
	72	Principles of Management		
	73	Skills of management		
	74	Level of Management		
	75	Skills of management		

H.P.
 29/5/18
 (Sunil Yadav)